

**Minutes of a Monthly Meeting of Great Ayton Parish Council
Held on Tuesday 1st February 2011 at 7.00 pm**

Present

Cllrs: R Kirk (Chairman), Mrs J Imeson, Mrs F Greenwell, G Readman, and D Conroy.

Ms J S Cumbor (Parish Clerk)

Others Present: Cllr Mrs Moorhouse, PCSO Jason Lloyd, Bob Carrick Environment Agency and 3 Members of the Public.

1. **Apologies** – Cllrs N Waters and Cllr J Fletcher
2. **Declaration of Interest in items on the Agenda** – None.
3. **Members of the Public invited to address the Council**
 - 3.1 Library Consultation – Ian Pearce provided an update of the Save Great Ayton Library Action Group’s activities which included a Public Meeting held on 27th January where the majority of Residents expressed a desire for the Library to remain as is. The Meeting had been well attended with 612 members of the Public in the Hall and possible 100 turned away. The Action Group were investigating if a Public Inquiry to challenge NYCC’s actions would be possible. Three members of the Action Group would be attending a meeting with the NYCC on 4th February; following this the Action Group would be holding 3 consecutive one hour Public Meetings on 8th February to update the Public and obtain views on the options open. Mr Pearce handed round copies of “Draft Submission to North Yorkshire County Council on the future of Great Ayton’s Library”. The Parish Council agreed unanimously to support the Action Group and Village, the Clerk was asked to write to NYCC and set out their position and request an extension for their full response after the next Parish Council Meeting.
 - 3.2 Letter of reminder from NYCC of the end date of the Consultation and the circumstances surrounding the Library Consultation – the Parish Council agreed not to complete the Form.
4. **Minutes** – the minutes of the meeting on Tuesday 4th January 2011 were approved and signed.
5. **Police Business**
 - 5.1 Email introduction received from Inspector Sarah Sanderson. The Inspector hopes to attend the next Meeting.
 - 5.2 The January Statistics were received. PCSO Lloyd reported that personnel changes were taking place at the Police Station, Inspector Sarah Sanderson had recently joined them, Sgt Walther would be moving to Northallerton and new Sergeant would be joining Stokesley in his place.
6. **Council Services Report** - The Report was received; due to bad weather and illness items remained outstanding.
7. **Matters arising from the minutes** (for information only)
 - 7.1. Village Hall – Cllr Kirk requested a Meeting with the Village Hall Sub-Committee to discuss a major cost. *Minute continued.*
 - 7.2 Flood Defences Update – Bob Carrick advised that the EA had successfully secured £225,000 for Flood Defence work for Great Ayton; the involvement of the Parish Council in assisting with the administration of the Individual Property Protection Scheme had been a big factor in securing the funding. It was anticipated that this would be delivered within the next fourteen months. Cllr Readman said this was good news for the Village and thanked the EA. Cllr Mrs Imeson asked if there were plans for Dump Corner; Mr Carrick advised that he would be looking to see what could be done, although he was aware there were a few issues with roots and services under ground, he intended to liaise with NYCC on the matter as they may need to keep the area clean following any work. Mr Carrick stated he intended to hold a further Drop In Event later in the Year and would report to the Parish Council on a regular basis.
8. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.

9. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
10. **Clerk's Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
11. **Accounts Report** - The Report was received; it was resolved to accept the decisions and recommendations detailed in the Report.
12. **Councillors' Reports**
 - 12.1 Cllr Conroy advised that a Roseberry Crescent Street sign was broken, near the top corner outside No 126, the Clerk was asked to report this.
 - 12.2 Cllr Readman stated a Public Meeting would be held on 2nd February by the Captain Cook Museum Trust to discuss the alterations to the ground floor of the Museum.
 - 12.3 Cllr Kirk spoke about the parking of cars on estate and narrow through roads, on occasions some cars were parked at both sides this was causing difficulty for some vehicles to pass; Cllr Kirk wished the Public to be respectful of the need of the Emergency Services to gain access.

The date of the next meeting will be Tuesday 1st March 2011, venue to be advised when the Agenda published.

GREAT AYTON PARISH COUNCIL – MEETING 1ST FEBRUARY 2011

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	The Clerk advised that the plaques for the Memory Wall had now all been received and would shortly be attached to the Wall.		Closed.
Allotments			
Play Area	ROSPA Report Repairs.		Open.
The Riverside	Laying of stone to pathways.	Outstanding.	Open.
	Replacement beech tree and planting.	To be completed when the weather improves.	Open.
River			
Cook Trail Signs	Cleaning and painting to the Up-stands of the signs.	Outstanding.	Open.
Outstanding Painting	Painting of railings at Waterfall Terrace/Leven Side and the bridge on Yarm Lane.	Yarm Lane bridge completed other items outstanding.	Open.
Waterfall Park	Pot hole repairs to path way as necessary, request through Cllr Mrs Moorhouse.	Cllr Mrs Moorhouse reported that Public Right of Way had placed the work on a list, work would be unlikely to commence until 2011/2012.	Open.
Football Fields	Pavilion Roof repair costs Junior Football Club, response due in February.		Open.
Roseberry Cres.	Filling of salt bin outside No 132, letter sent to Highways requesting they take back responsibility for this bin.		Open.
Pump, High Green	It was noted that this need painting and treatment.	Cllr Fletcher to discuss with P Suggitt.	Open.

The Clerk advised that due to the weather and a Human Resource issues the list of outstanding work remained outstanding.

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PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	COUNCIL RESPONSE
10/02963/FUL – 30 Marwood Drive	Proposed alterations and extensions to existing dwelling.	The Parish Council feel the extension is too close to the boundary and request that HDC take a close look at this. HDC should ensure that the neighbours are informed.
10/02905/FUL – 77 High Street	Proposed demolition of existing garage and construction of single storey extension as amended by plan received by on 19 January 2011.	No Observations
10/02939/FUL- 94 Marwood Drive	Proposed demolition of rear conservatory and construction of ground floor extension as per amended plans.	No Observations

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
10/02793/CAT – Christ Church	Proposed works to three sycamore and one chestnut tree.
10/02720/FUL – 94 Newton Road	Proposed construction of a detached single domestic garage.
10/02460/FUL – Langbaugh Farm	Alterations to existing outbuilding to form ancillary business/domestic accommodation.
10/02642/LBC – Langbaugh Farm	Application for listed building consent for alterations to existing outbuilding for form ancillary business/domestic accommodation.
10/02796/FUL – 16 Yarm Lane	Proposed rear single storey extension to existing dwelling.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
10/00167/CAT3 – 8 High Street	Unauthorised signs to front and side of property.	Planning Officer written to Owners to take down the signs on the side and apply for planning application for the front.
10/00217/CAT3 – 2 Easby Lane	Investigation concerning alleged use of building as car repair/spray painting shop.	Information received by Planning Enforcement Officer stating the work was for personal use, case closed.
Stanley House	Alleged excessive car transporter activity early/late in the day.	Information passed to Planning Enforcement Officer, response outstanding.
10/02544/FUL – Winley Hill Farm	Change of use of agricultural land to a camp site consisting of 10 pods and a portable shower block and portable toilet block.	Planning Committee Site Visit 31 January at 9.30am

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information	Action
The Royal British Legion	Information and poster about the Great Poppy Party Weekend 10 – 12 June 2011 celebrating The Royal British Legion's 90 th Birthday Party. Requesting if the Parish Council will organise a Poppy Party over the weekend, if not possible could the Members organise their own Events.	No Action.
Rotary Club of Guisborough & Great Ayton	Request for permission to use the High Green for the Stroke Awareness Day on 9 April 2011 between 10am and 2pm	Agreed.
Wendy Richardson, Yatton House	Yatton House applying for Lottery Funding (People's Millions) to build a sensory room (it is anticipated this would be a wooden structure). To be successful they need a letter confirming that they would be granted a 10 year lease from the Parish Council.	Can't commit to such a long lease.
NYMNPA	Parish & Community Newsletter – Information regarding cuts in the annual grant and request to participate in a consultation to identify priorities. Details and questionnaire can be found at www.northyorkmoors.org.uk ; end date of consultation is 18 March 2011.	Received.
Redcar & Cleveland Borough Council	LDF Consultation on the Draft Design of the residential areas SPD can be viewed at www.redcar-cleveland.gov.uk/ldf deadline for comments 18 February 2011.	Received.
Spinal Injuries Association	Great British Fish and Chip Supper Event. 20 May 2011, raising money for Spinal Injuries – Request to put up poster for publicity.	Agreed, nearer the date.
Problem Solving Group	Information forwarded by Geoff Lodge from Highways stating that the Chapel Steps are inspected regularly and that the recent inspection stated no movement or change in levels had taken place.	Received.
HDC	Local Validation Criteria for Planning Applications. Changes can be seen at http://www.richmondshire.gov.uk/planning/developmentmanagement/consultationdocuments/validationrequirements.aspx Comments should be sent to tim.wood@hambleton.gov.uk by 25 February 2011.	Received.
	Information regarding the Big Lunch 5 June 2011, plus support sought to advertise or share with others who may arrange parties for Events on this day.	The Clerk was asked to provide more data.
	Rural Housing Enabler – Poster regarding Housing Needs Survey, information relating to Survey, questionnaires to be posted to some households, Parish Council asked to encourage responses. Deadline for returns 28 February 2011.	Parish Councillors were advised to suggest to Residents they only completed information they felt comfortable providing. No to poster.
Rural Services Network	Poster publicizing the Community Bulb Recycling Alliance (COBRA), encouraging people to recycle energy efficient bulbs and looking for volunteers.	No Action.

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CORRESPONDENCE AND INFORMATION REPORT cont.

INFORMATION

Sender	Information
Herriot Hospice	Thank you letter for the donation.
Ayton's Church Together	Thank you letter for the Christmas Carol Event on the High Green.
NYCC	Agenda for The County Committee for Hambleton on 17 January 2011 at 2pm at County Hall. Pension Information, including Contribution Banding for 2011, Fund Drop In Events on 18 February and 20 May 2011 at County Hall and Pension On Line Access.
HDC	Census Promotion Poster. Poster for Stokesley Area Forum Meeting on 21 March 2011 at 7pm, Town Hall Stokesley.
NYMNPA	Agenda for Northern Area Parish Forum 31 January 2011 at 7pm, Sneaton Parish Hall.
Yorkshire and Humberside Housing	Leadership Conference 25 March 2011 at the Crowne Plaza, Leeds.
Rural Services Network	Weekly Newsletter Digest x 4 – including articles about Localism Bill, DEFRA Budget Cuts, Cheaper Broadband for rural areas and another Local Enterprise Partnership for the North East.
Action for Market Towns	Seminar – Bidding for Project Funding on 26 January 2011 at Telford. Applications sought for Market Town Awards 2011.
Parish Magazine Printers	Introduction to services and website link.
CMP	Play equipment brochure and website link.
Complain	Playground funding support services information.
Overton	Street Litter Machines brochure.
ROSPA	Playground Inspection Brochure
SLCC	Regional Training and Events January to April.

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CLERK'S REPORT

ITEM	INFORMATION	ACTION	STATUS
Footpath behind Cliffe Terrace	NYCC cannot make a commitment until early 2011.	Cllr Mrs Moorhouse reported NYCC had placed on the list for the next fiscal year.	Open.
	Hedges/trees belonging to 19b John Street not been cut back, Clerk to follow up when weather improves.	The Clerk has sent a second letter and will follow up.	Open.
Hall Fields Project	<ul style="list-style-type: none"> Nicky Smith, NDVSA, in communications with EA and the Forestry Commission (Woodland Improvement Grants), Clerk assisting. 	<ul style="list-style-type: none"> It was agreed the Clerk would investigate if Northumbrian Water had a Grant Schemes that could be accessed for the Project Funding. 	Open.
	<ul style="list-style-type: none"> Yorventure confirmed they cannot assist, suggested Awards for All. Clerk has followed up - stumbling block would be the land would need to be leased for the Parish Council for at least 5 years. 	<ul style="list-style-type: none"> The Parish Council assumed that a 5 year lease would not be achievable. 	Closed.
Speeding	Easby Lane awaiting deployment of a data logger. Speed Awareness session at the Primary School to be arranged.	Outstanding.	Open.
Dikes Lane	Salt bin request submitted to Highways. Assessment to be carried out, if not successful Highways may be able to provide bins if we would manage.	Highways still haven't assessed the area; the Clerk is chasing.	Open.
Great Ayton Sign, Middlesbrough Road	Sign driven into, stone work collapsed. Insurance Claim completed.	The Clerk was asked to arrange for the signs to be put in safe keeping.	Open.
Bus Stop, opposite The Buck	The Parish Council agreed to look at levelling the path at the Bus Stop and possibly extending the railings along the whole path; and advise Highways of their intention.	Highways haven't responded. Quotes requested.	Open.
Maintenance of Trees Stokesley Road, Low Green	Clerk has checked available Parish Council map; area is not highlighted as Parish Council land. NYCC clearly show this land as being their responsibility on the grass cutting map.	The Clerk was asked to continue chasing NYCC.	Open.
Various Grit Bin Requests	The Clerk requested when we will receive Highway's response.	Due by middle of February.	Open.
Public Conveniences	The Clerk is waiting for quotes from Stokesley Parish Council and NYMNPA.	The Clerk was asked to obtain a specification for the daily duties from HDC and this could be used for the bid process.	Open.

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CLERK'S REPORT cont.

ITEM	INFORMATION	ACTION	STATUS
Small Snow Plough	Small snow ploughs that fit on to quad bikes (similar fitting to Parish Council tractor mower) can be bought on the internet for about £700, fitting would be extra. Sam Turner's have quoted £1282 plus VAT for supply and fitting from their stock. Peter Derwent quoted £700 plus VAT to make and fit.	After much discussion Cllr Readman was asked to consider and provide a report on the requirements along with where and under what circumstances this would be used. Cllr Readman declined, in view of the lack of support from other Councillors.	Open.
Dog Fouling	Following various verbal complaints the Clerk brought this to HDC's attention and requested an update on campaigns.		Closed.

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ACCOUNTS REPORT

9.1 Monthly Accounts Report

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Captain Cook Schoolroom Museum	Hire of Meeting Room Jul to Oct 2010	Gen Admin	100.00
R D Alderson	Cutting of Allotment Hedge	Allotments	164.50
The Information Commissioner	Registration re Freedom of Information Act	Gen Admin	35.00
Howard Atkinson	Mobile Phone top Up	Cemetery	10.00
Ms J S Cumbor	Phone Calls, Stationery (Gen Admin)	54.69	
Ms J S Cumbor	Cash Pmt to Mr S Morgan (chq cancelled) re Allotment Rent Refund	4.50	
Ms J S Cumbor	Christmas Event - sweets and bottles	78.31	
Ms J S Cumbor	Royal Oak – Parish Dinner	388.60	526.10
Great Ayton Methodist Church	Hire of Hall for Meeting	Gen Admin	30.00
Northumbrian Water	Cemetery Water Charges Oct/Nov/Dec	Direct Debit	9.61
Douglas Peel Engravers	Bronze Plaques for Memory Wall (3)	Cemetery	294.92
Peter Greenwell	Christmas Event Expenses	Misc	200.00
TOTAL			1,370.13

Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs D Bailey	Garage Rent (Jan11)	Rent	10.00
Yatton House	Land Rent (Annual)	Rent	500.00
Cemetery Receipts	Funerals	Cemetery	1,176.00
TOTAL			1,686.00

The Clerk was thanked for Organizing the Parish Annual Dinner.

9.2 Accounts Review - 10 months to January 2011